

**St. Helens District Sports Council
Grant Application Form**

Date of Application

Reference

A. DETAILS OF THE GROUP

1. Name of Group (as written on your constitution or set of rules)

2. Name of the main contact in the group (to whom correspondence will be sent)

Title

First Name

Surname

3. Position held in group

4. Address for correspondence (including full postcode)

Postcode:

Daytime Telephone:

Evening Telephone:

Mobile Number:

E-mail:

5. Are you linked/affiliated to any other organisation or governing body (i.e. local league)?

If yes, please state which

6. When was your club/
organisation established

7. Status of Organisation

Registered Community Voluntary Sports Club

None Profit Making Organisation/Club

Charity

8. How many members does you club have?

B. REASONS YOUR GROUP REQUIRES A DSC GRANT

1. Which of the following categories most accurately reflects the purpose for which grant aid is sought?
(Please tick more than one box if appropriate)

- | | |
|--|---|
| <input type="checkbox"/> Improvement of Facilities | <input type="checkbox"/> Assist with Senior Development |
| <input type="checkbox"/> Assist with Junior Development | <input type="checkbox"/> Volunteer Development |
| <input type="checkbox"/> Coach Development | <input type="checkbox"/> Partnership with Local Authority |
| <input type="checkbox"/> Assistance for People with Disabilities | <input type="checkbox"/> Special Event |
| <input type="checkbox"/> Improves player's safety | <input type="checkbox"/> Club Accreditation Initiatives |
| <input type="checkbox"/> Provision of Equipment/Sports Kit | <input type="checkbox"/> School/Club link project |

If other please state:

2. Please summarise briefly the details of your projects. (Should relate to area (s) identified above
Continue on a separate sheet if necessary

3. How will the project benefit sport (s), your group and the wider community?

4. How many people will take part/benefit from the project?

C. FINANCIAL DETAILS

1. How much are you asking for? Please give a breakdown below of all your costs (include VAT Where appropriate). *(Remember 25% match funding must be found against total cost)*

Item/Activity	Amount
	£
	£
	£
	£
	£
	£

Note: A complete breakdown and costings of all equipment and kit must be provided in the form of a quotation from each supplier as necessary (please attach)

TOTAL PROJECT COSTS £

TOTAL **GRANT** REQUESTED £

2. Tell us your bank account details. You must complete all parts of this question

Groups account name	<input type="text"/>
Bank/Building society name	<input type="text"/>
Bank/Building society address	<input type="text"/>

Sort Code Account Number
(This must be 8 digits long)

Building Society roll number (if applicable)

We will only pay grants to organisations that have at least two non-related signatories on each cheque withdrawals from club accounts (please tick to confirm)

Please list all the people who are authorised to sign cheques on this account continue of separate sheet if there are more than three

1. Name	<input type="text"/>	Position in the group	<input type="text"/>
2. Name	<input type="text"/>	Position in the group	<input type="text"/>
3. Name	<input type="text"/>	Position in the group	<input type="text"/>

IMPORTANT: PLEASE ATTACH YOUR MOST RECENT FINANCIAL STATEMENT OF ACCOUNTS

DECLARATION (to be signed by the person submitting this application)

I hereby declare on behalf of the group that we operate on a not for profit basis and that to the best of our knowledge the information we have given is true and accurate. I/We agree to be bound by the criteria and conditions of the grant. As outlined in the original "Guidance Note for applicants"

SIGNED

DATE

DISCLAIMER

The information provided may be used and processed by the Council for other legal purposes and may, in certain circumstances be disclosed to other organisations. The use, processing and disclosure of the information are subject to data protection and related legal controls. Your signature of this document indicates your approval, where required by law, to all proper uses and disclosures by the Council. If you require any further information then please contact

fred.sthdsc@gmail.com

IMPORTANT

The District Sports Council Executive can only process your application if:-

- o You complete all the questions on this form
- o The form is signed or completed on line
- o You enclose the necessary documents if requested

Please use the checklist to make sure you are sending us everything we need.

We have answered all questions on the form

The person submitting the application has completed the declaration

A copy of our constitution or set of rules, dated and signed as 'adopted'

A copy of our most recent financial statements or accounts

An original Bank or Building Society statement not more than three months old

Or if you have a passbook

A copy of the pages in our passbook which show our group's name, account number and current balance, stamped and signed by your bank or building society

We enclose copies of any quotations or notes we have used to work out our costs (Please note if you do not send this information, we may ask you to provide it when the District Sports Council is assessing your application)

Please send your completed application form to:

The Secretary
59 Rivington Rd
Dentons Green
St.Helens
WA10 4NE
Merseyside.